

## Administrative Datasets Used for National Statistics: FC Financial Accounts

<p><b>Name of National Statistic and contact:</b></p>	<p>The dataset contributes to figures on government expenditure on forestry in:</p> <ul style="list-style-type: none"> <li>• Forestry Statistics.</li> </ul> <p>The dataset is also used in the following non-National Statistics outputs:</p> <ul style="list-style-type: none"> <li>• The source is used indirectly in annual UK economic accounts for forestry.</li> <li>• The source is used in Forestry Commission Annual Reports &amp; Accounts and in other corporate publications (including indicators produced by National Offices) to report on the activities of the Forestry Commission.</li> </ul> <p>Contact: Sheila Ward, e-mail <a href="mailto:Sheila.ward@forestry.gsi.gov.uk">Sheila.ward@forestry.gsi.gov.uk</a>, tel 0300 067 5236</p>
<p><b>Name of contributing dataset and what it contributes:</b></p>	<p>The Forestry Commission's financial accounts provide data on its income, expenditure, assets and liabilities. Information used in the production of Official Statistics are:</p> <ul style="list-style-type: none"> <li>• Cost centre (used to provide England/ Scotland/ Wales (until March 2013)/ GB breakdown),</li> <li>• Type of activity and</li> <li>• Type of transaction (income, expenditure, asset, liability).</li> </ul>
<p><b>Brief description of data and dataset:</b></p>	<p>The FC financial accounting database is owned by the Finance and Accounting Services (FAS) Division and by Finance Teams in FC National Offices. Data is maintained by FAS, Finance Teams and cost centres throughout the Forestry Commission. Data held includes cost centre, type of transaction, type of activity, amount and brief description of the transaction. The FC financial accounting database is a live system, with data extracted at a specific point in time.</p>

# FC Financial Accounts

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<p>How the data is collected:</p>	<p>All financial transactions are entered into the database throughout the year either directly by cost centre budget holders or via electronic interfaces from finance sub-systems.</p> <p>The financial accounts are audited before publication.</p>
<p>Original purpose of dataset and any other publications from the data:</p>	<p>The data are used by Forestry Commission staff throughout the year for financial management purposes and for preparation of the Commission's Annual Report and Accounts.</p>
<p>Security of the data – how it is managed:</p>	<p>Access to manage and maintain the database is restricted to relevant staff in FAS and in FC National Office Finance Teams. Authorised officers within the Forestry Commission have access to specific elements of the database in order to enter and monitor data throughout the year.</p> <p>Aggregate figures only are published.</p>
<p>Is supporting metadata available for this dataset?:</p>	<p>eFinancials is a commercially-available software package maintained by Advanced Business Solutions. Although no structured metadata is available information on the data fields is available within the system Help facility. In addition FC staff are able to extract data fields on each of the tables. Any requests for information on the data should be sent to Finance &amp; Accounting Services Division of the Forestry Commission.</p>
<p>How do we get access?:</p>	<p>A request is sent to FAS and to Finance Teams in FC National Offices annually for any summary data that is not available from the published annual accounts.</p> <p>Aggregate data are obtained annually from published annual accounts. Any additional data required are obtained by e-mail from FAS/ Finance colleagues.</p>
<p>Quality assurance:</p>	<p>The Forestry Commission's financial accounts are subject to annual audit. In addition, the Statistics team compare the summary data with the figures for previous years and any apparent inconsistencies are queried.</p>